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MR: 6-4892

14N 7 1955

MEMORANDUM FOR: Director of Training

SUBJECT : Continuation of Assignment - Mr. [REDACTED]

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1. Summarizing the results of the meeting held in my office on 6 January 1955 involving you, Mr. [REDACTED] Mr. Edward R. Saunders, and me, regarding continuation of the assignment of Mr. [REDACTED] to your staff, my understanding is as follows:

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a. Mr. [REDACTED] will remain on his present assignment, carried on your Table of Organization but holding a RF Service Designation, until 1 January 1956. At that time, if Mr. [REDACTED] wishes to retain his RF Service Designation, he must return to the Office of the Comptroller for reassignment.

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b. Should Mr. [REDACTED] desire to request a change of his Service Designation from RF to A, he should initiate a request for such change addressed to the Chairman, Budget and Finance Career Board, not later than 1 September 1955. Then, if subsequent action by the Budget and Finance Career Board endorses his request, and should it then be endorsed favorably by the Administration Career Board, his future assignment will be decided by this latter body.

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c. These arrangements for Mr. [REDACTED] will in no way affect the details of the assignment of Miss [REDACTED] [REDACTED] who was to have been Mr. [REDACTED] replacement to your staff, as agreed to between yourself and the Comptroller.

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2. The matter of your requirements for instructor personnel from the Deputy Director (Administration) organization will await completion of the report, now being done by the Management Staff, on rotation of administrative type instructors between the Deputy Director (Administration) organization and the Office of Training.

cc: Comptroller
Chief, Management Staff

SA-DD/A:JAC:dlc (6 Jan 55)
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✓1-subject

L. K. WHITE
Deputy Director
(Administration)

Document No. 52

Re Change in Class Declarified

Class Change to: 88

Next Review Date: 88

JAN 10 1955

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